

**REGISTRATION INFORMATION**

TO QUALIFY FOR A NATIONAL CUB SCOUT CAMPING SCHOOL CERTIFICATE, A PARTICIPANT MUST:

- BE 21 YEARS OF AGE
- REGISTERED AS A MEMBER OF THE BOY SCOUTS OF AMERICA
- BE PRESENT FOR THE ENTIRE PERIOD OF CAMP SCHOOL
- PARTICIPANTS WILL BE CERTIFIED ONLY IN THE SECTION IN WHICH THEY ARE ENROLLED

**Application Process:**

1. Camp School application is completed by the local council and signed by the Scout Executive or someone he assigns.
2. Check the proper box for the section they will be attending.
3. Be sure the name is how the individual wants it to appear on the certificate and roster.
4. Double check spelling. It's embarrassing when your council can not spell their name correctly. Type or print application to ensure that it is legible.
5. Fax or mail application to the Northeast Region (fax number (609) 655-3699) as early as possible.
6. NO John Doe reservations.
7. Determine if early arrival (Thursday) is required because of distance. If a participant cannot arrive before 12:00 A.M., please plan to stay at a nearby motel and finish travel on Friday morning.
8. Be sure applicant will be able to arrive prior to the starting time and able to remain until the closing time.  
Note: **9:00 A.M. FRIDAY OPENING UNTIL 11:30 A.M. SUNDAY CLOSING.**
9. Council forwards check two weeks before opening day of school.
10. All cancellations must be made in writing (mailed, faxed or e-mailed) at least one week in advance to the Northeast Region. Anytime thereafter the individual will be billed for the full fee of the camp school.
11. The Northeast Region will mail information to participants as soon as the application is received.  
**Note:** Councils have the full responsibility for providing all information to participants registered 10 days or less before the school due to the inadequate time for the Region to mail information to participants.

**In compliance with the Americans with Disabilities Act, the BSA will make all reasonable efforts to accommodate persons with disabilities at meetings.**

### **Why is Early Registration Important:**

Early participant registration allows the following events to happen:

1. Participant has time to receive materials from the Northeast Region; map, what to bring, other information (minimum of 10 days before school).
2. Participant will be listed on the school roster given out to all participants.
3. Participant can be assured of having the necessary course books and support material.
4. Certification card will be on hand for presentation at graduation.
5. Housing arrangements can be assured for all participants. Housing is not unlimited.
6. Decisions on school or section cancellations are made 30 days before the school begins. Your early applications could make the difference between having a school or canceling it.

**Travel Arrangements:** Participants who must travel long distances may arrange for Thursday night lodging and Friday breakfast at all school locations. Check-in time for early arrivals is 7:30 P.M. to 12:00 A.M. on Thursday. See application for early arrival fees.

If participants require special needs for housing, religious or diet requirements, please notify the regional office at once at (609) 655-9600.

## **CUB SCOUT NATIONAL CAMPING SCHOOL SECTIONS OFFERED**

### **CUB SCOUT/WEBELOS SCOUT DAY CAMP ADMINISTRATION**

**For the Professional Staff Adviser** on the council staff responsible for the planning, promoting, presenting and reporting on the Cub Scout day camps within the council.

**For Day Camp Directors**, the on-site day camp director and assistants, subjects include methods of day camping, importance of camp themes, program resources, staff recruiting, training, organization and management; equipment and supplies, building and managing budgets (including trading post operations), health and safety protection, risk management issues, and principles of camp planning.

**For Day Camp Program Directors** subjects include detailed information on building an effective program staff, coordinating the camp program, building a camp schedule, maintaining staff morale, staff training, rainy day activities and developing camp themes.

### **RESIDENT CUB SCOUT/WEBELOS SCOUT CAMP PROGRAM**

#### **(CAMP PROGRAM DIRECTORS)**

A three-day certification course for camp program directors of Cub Scout/Webelos Scout resident camps. Subjects include building an effective program staff, coordinating the camp program, maintaining staff morale, staff training, developing camp themes, team building and campfire planning. Individuals serving as Program Director for both Cub Scout and Boy Scout camps must attend the Cub Scout Resident Program Director Section at the 3 day Cub NCS and the Boy Scout Program Director Section at the weeklong Resident National Camping Schools.

### **CUB SCOUT AQUATICS SUPERVISOR**

A three-day course designed for certification of supervisors of Cub Scout/Webelos Scout aquatics programs, including recreational swimming basic learn-to-swim instruction, basic boating and canoeing skills. **THE PREREQUISITE IS EITHER BSA LIFEGUARD OR AMERICAN RED CROSS LIFEGUARD CERTIFICATION AND CPR CERTIFICATION.**